


## HOW TO SIGN UP FOR A VACCINE APPOINTMENT:

Go to:

<https://podvaccine.azdhs.gov/>


*Please note, only one member of your household needs to do this. Not both.*

STEP 1. Make an account by clicking on the Create a new account link




If you need assistance, please [contact us](#)

Mobile/Tablets are currently not supported, please use computer/laptop. For best experience use Firefox/Chrome.  
If you experienced technical difficulties earlier getting an appointment, please try again. You should be able to book your appointment now.



- ✓ Book and Schedule Vaccination Appointment in minutes
- ✓ Create Multiple Appointments for your Family Members.
- ✓ Keep your Data Confidential on our Secure Servers.


Sign in your application on our safe and highly secure platform.



Login


Not a user? [Create a new Account here](#)

STEP 2: Put in ALL of your information. It's ok. This is a trusted site. Once you have entered all of your information, press the red "Sign up" button. This is very important. Once you press the sign up button. The screen doesn't really do anything. It kind of looks like nothing happened, except that the info that you typed in isn't there anymore. BUT, your account was created. How do we know?...



If you need assistance, please [contact us](#)

Arizona Vaccination Program



- ✓ Book and Schedule Vaccination Appointment in minutes
- ✓ Create Multiple Appointments for your Family Members.
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Sign up your application on our safe and highly secure platform.

\* First Name

\* Last Name

\* Email

\* Date Of Birth



\* Phone Number

Sign up

[Already a member? Login here](#)

STEP 3. CHECK YOUR EMAIL

This is how we know you created your account. You will get an email that looks like this...

CHECK YOUR SPAM/JUNK MAIL IF YOU DO NOT SEE THIS EMAIL. Cox.net addresses have this problem a lot of times. The email will be there. If you cannot find it, search in your email for azdhs. It should find it for you

Click on the link to set up a password.



#### STEP 4. Make your password

The link will take you to this page. Type in the email account you used to sign up and press "Send Verification Code". This will send a verification code to your email address.

GO BACK TO YOUR EMAIL and get the verification code. You can certainly type it in to the website, but your best bet is to COPY AND PASTE IT. You do this by selecting the code and right clicking and choosing copy or by pressing ctrl and the C key

Type the code (it will most likely be a 6-digit number) into the box and press Verify Code.

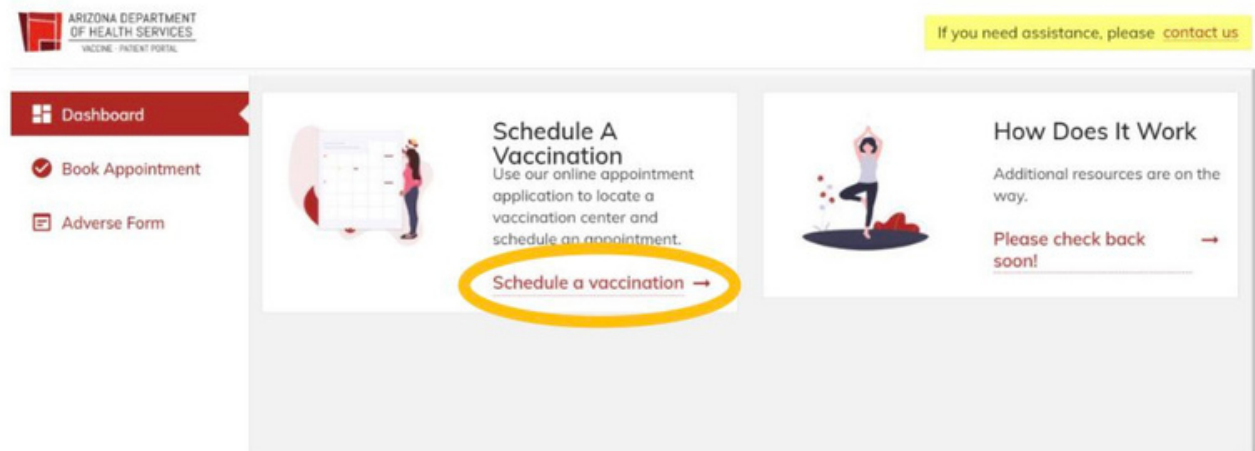
(You can send yourself a new code if you can't find the first email, but you should wait at least 5 minutes until you use that option. It can be confusing if there are 2 emails with different verification codes. )

Once you press verify code, it will say that the code was verified and you can press the continue button. It will then ask you to make your passcode. The password has to be between 8-16 characters, containing 3 out of 4 of the following: Lowercase characters, uppercase characters, digits (0-9), and one or more of the following symbols: @ #

\$ % ^ & \* - \_ + = [ ] { } | \ : ' , ? / ~ " ( ) ; .

STEP 5: ONCE YOU HAVE MADE YOUR PASSWORD, it will go back to that login screen. It will not say password confirmed or anything. If it goes to the login screen, your password was made. So then you press Login, enter your email address you used to sign up and the password you just made.

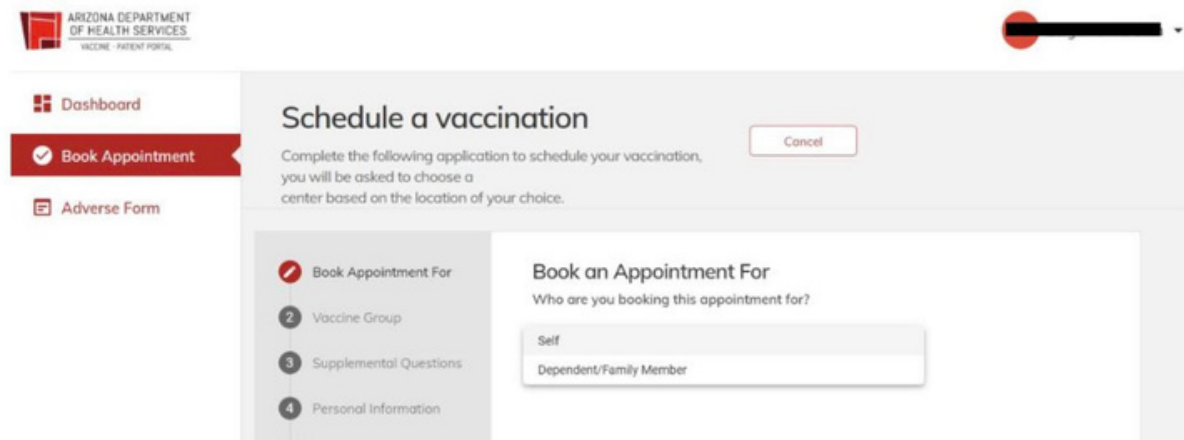
It will take you into the scheduling site which looks like this:



Click on Schedule a Vaccination.

STEP 6: Enter All of the information they ask for. Don't forget to scroll down for the next button and for all of the questions and information.

You are scheduling this appointment for yourself. NOTE: If there is someone else in your household, you can make an appointment for them afterwards by selecting Dependent/Family Member.



- Scroll down and click NEXT.
- In vaccine group, click the box next to COVID-19 and click on next.
- Answer all of the supplemental questions honestly. If it is not yet your time for the vaccine, that's ok. It will be your time soon. Currently those 75+, professional educators and health care workers are able to sign up.
- Type in all of the personal information they ask for. You will not be able to register without answering all of the questions.
- Do you have insurance? You can type in your insurance info or not. You will not be denied a vaccine if you do not have insurance.



## STEP 7. SCHEDULING

Choose a date that is convenient for you and click Search. If there are appointments available that day, the screen will look like this...

Arizona Department of Health Services  
Vaccine Scheduling

Dashboard  
Book Appointment  
Adverse Form

Book Appointment For  
Vaccine Group  
Supplemental Questions  
Personal Information  
Scheduling  
Screening Questions  
Consent  
Confirmation

Scheduling  
5.1 Choose a location

\* Search for locations by ZIP code  
85054

\* Appointment Date  
01/20/2021

Search

Events within 50 mile radius from your zipcode or the zipcode entered

Invited Event  
There are no invitations currently, please review open events below.

Selected Event  
Choose an event, and click Next to continue to appointment scheduling

Maricopa\_Chandler\_Dignity\_2  
2626 E Pecos Rd, 85225, Chandler, Arizona

Event Locations found

Search for other appointment dates if preferred event locations are not listed

Nearby event locations  
Showing 1-3 of 3 results

- Maricopa\_Chandler\_Dignity\_2, 11 Jan - 29 Jan  
2626 E Pecos Rd, 85225, Chandler, Arizona
- Maricopa\_Goodyear\_Abrazo\_2, 11 Jan - 26 Jan  
13677 W McDowell Road, 85395, Goodyear, AZ
- State of Arizona POD - Glendale, 12 Jan - 31 Jan  
1 Cardinals Dr, 85305, Glendale, Arizona

Click on the circle next to the location that you'd like to go to in order to receive your vaccine. Cardinal's Stadium is the "State of Arizona POD – Glendale" location. That location is open 24 hours.

Event Locations found

Search for other appointment dates if preferred event locations are not listed

Nearby event locations  
Showing 1-3 of 3 results

- Maricopa\_Chandler\_Dignity\_2, 11 Jan - 29 Jan  
2626 E Pecos Rd, 85225, Chandler, Arizona
- Maricopa\_Goodyear\_Abrazo\_2, 11 Jan - 26 Jan  
13677 W McDowell Road, 85395, Goodyear, AZ
- State of Arizona POD - Glendale, 12 Jan - 31 Jan  
1 Cardinals Dr, 85305, Glendale, Arizona

Previous

Next

Once you click on the location you'd like, click the Next button. This is what the page will look like:

ARIZONA DEPARTMENT OF HEALTH SERVICES  
VACCINE - PRIORITY ROUTE

Dashboard

Book Appointment

Adverse Form

## Schedule a vaccination

Complete the following application to schedule your vaccination, you will be asked to choose a center based on the location of your choice.

Cancel

Book Appointment For

Vaccine Group

Supplemental Questions

Personal Information

Scheduling

5.1 Choose a location

5.2 Appointment time

Screening Questions

Consent

Confirmation

### Scheduling

5.2 Appointment time

Please select available appointment slot

First Name	Last Name	Selected Date	Selected Slot	Actions
		01-20-2021	-	<a href="#">Select Slot</a>

Previous

Next

Click on the little link that says “Select Shot”. (Do not click the “Next Button” just yet. A pop up will come up that will give you time options. It looks like this:

## Schedule a vaccination

Complete the following application to schedule your vaccination, you will be asked to choose a center based on the location of your choice.

Cancel

Book Appointment For

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Personal Information

Scheduling

5.1 Choose a location

5.2 Appointment time

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Consent

Confirmation

### Scheduling

5.2 Appointment time

**i** You are selecting appointment slots for 01-20-2021.  
If no slots are available, click [here](#) to book for a different date.

Early Morning (12AM - 6:59AM)

Morning (7AM - 11:59AM)

Afternoon (12PM - 2:59PM)

Evening (3PM - 5:59PM)

Late Evening (6PM - 11:59PM)

Cancel

Save

Previous

Next

Click on the timeframe you'd like... it will look like this...

TIME	DATE	SLOTS
<input type="radio"/> 13:54:00	01-20-2021	4
<input type="radio"/> 13:57:00	01-20-2021	4
<input type="radio"/> 14:03:00	01-20-2021	3
<input type="radio"/> 14:06:00	01-20-2021	7
<input type="radio"/> 14:09:00	01-20-2021	8
<input type="radio"/> 14:12:00	01-20-2021	9
<input type="radio"/> 14:15:00	01-20-2021	6

Click on the time you'd like. (if you will be scheduling someone else in your household, you will want to choose one of the times that has a larger number of slots so it will be there when you register your other person)

SCROLL ALL THE WAY DOWN ON THE POP UP AND CLICK SAVE.

<input type="radio"/> 14:39:00	01-20-2021	10
<input type="radio"/> 14:42:00	01-20-2021	10
<input type="radio"/> 14:45:00	01-20-2021	8
<input type="radio"/> 14:48:00	01-20-2021	10
<input type="radio"/> 14:51:00	01-20-2021	9
<input checked="" type="radio"/> 14:54:00	01-20-2021	9
<input type="radio"/> 14:57:00	01-20-2021	7

Cancel Save

Once you do that, your screen will look like this (with the time you selected...)

### Schedule a vaccination

Complete the following application to schedule your vaccination, you will be asked to choose a center based on the location of your choice.

Cancel

- Book Appointment For
- Vaccine Group
- Supplemental Questions
- Personal Information
- Scheduling
  - 5.1 Choose a location
  - 5.2 Appointment time
- Screening Questions

#### Scheduling

5.2 Appointment time

Please select available appointment slot

First Name	Last Name	Selected Date	Selected Slot	Actions
J [REDACTED]	C [REDACTED]	01-20-2021	14:54:00	<a href="#">Remove Slot</a>

NOW YOU CAN CLICK NEXT.

Step 8: Continue filling out the information.

- Answer all of the screening questions truthfully
- Confirm that there is consent
- Finally confirm that you want to get the vaccine

CLICK NEXT.

9. How do you know your appointment was confirmed?

- you will get an email confirmation
- Your main screen will look like this...

The screenshot shows the ADHS vaccine appointment dashboard. At the top left is the ADHS logo. On the right, a user profile for 'LAD Leigh Ann Dolan' is visible. A left sidebar contains links for 'Dashboard', 'Book Appointment', and 'Adverse Form'. The main content area is titled 'Upcoming appointment' and displays fields for 'Appointment ID', 'PATIENT', 'DATE AND TIME', and 'LOCATION'. Below these fields are buttons for 'Reschedule Appointment' and 'Cancel Appointment'. A map of Phoenix is shown on the right. At the bottom, there are two sections: 'Schedule A Vaccination' with an illustration of a person at a calendar and a link to 'Schedule a vaccination', and 'How Does It Work' with an illustration of a person exercising and a link to 'Please check back soon!'.

If you need to schedule another appointment for someone in your household, you can click on Schedule a vaccination and choose that you are making the appointment for a Dependent/Family Member. They must be in the current vaccine group in order to see available appointments.

WHAT TO DO ON VACCINATION DAY:

1. Print out or have on your smart phone the email they sent you as a confirmation. (there is a QR code and appointment ID on there they will need)
2. Don't forget to bring your ID.
3. Bring a mask.
4. If you are not feeling well, DO NOT GET YOUR VACCINE. You can go back online to reschedule your appointment (rescheduling is super easy)
5. Arrive 15 minutes early
6. Get your vaccine!

They will let you know when and how to get the second dose you will need to get in order for the vaccine to be fully effective. Don't forget to get your second shot as well.

BE HEALTHY!!!